

Getting paid just got easier



Make the Direct Deposit Choice and get paid faster

See why it pays to use DirectDeposit:

- Get your money sooner — access your money right away on payday
- No more fees to cash your check — no need to visit a bank or check casher
- Never miss your pay — if you are sick, on vacation, not scheduled to work, or the weather's not so great — you can still access your pay immediately on payday
- Your check will never be lost or stolen

Choose from two convenient options:

1. Get your pay on the rapid! PayCard®. Once you activate the card, your pay will be deposited to the card. You can use this card to access your pay. Set up a savings account, shop and pay bills online wherever MasterCard Debit cards are accepted. Sign up using the form on the back.
2. Have your pay deposited directly into a bank account. If you already have a bank account, fill out a Direct Deposit form and give the form to your manager. If you don't have a bank account you will need to first open a bank account with a bank.

Sign up today! Just talk to your manager.





EMPLOYEE DIRECT DEPOSIT AUTHORIZATION

Employee Name:	Effective Date:
Address:	City / State / Zip:
Birth Date:	Social Security Number:
Phone:	Email:

CHOOSE YOUR METHOD OF DIRECT DEPOSIT:


I request my payroll deduction / direct deposit be placed in the following account(s):

BANK / CREDIT UNION	BANK ABA#	ACCOUNT#	DEDUCTION AMOUNT / NET PAY	TYPE OF ACCOUNT
	#	#	<input type="checkbox"/> \$ _____ or <input type="checkbox"/> _____ %	<input type="checkbox"/> Savings <input type="checkbox"/> Checking
	#	#	<input type="checkbox"/> \$ _____ or <input type="checkbox"/> _____ %	<input type="checkbox"/> Savings <input type="checkbox"/> Checking

Please provide a voided check or bank document for each account listed above.

AND / OR:

rapid! PayCard Issuance Authorization Form*

	Financial Institution Name: WEX Bank	DEDUCTION AMOUNT / NET PAY
	Direct Deposit Account Number: 353 - _____ (Card ID on front of envelope)	
	To be assigned and entered by NANA MANAGEMENT SERVICES	or
	Routing Number: 124085244	<input type="checkbox"/> 100%

I authorize NANA MANAGEMENT SERVICES to withhold the indicated amount(s), if available, from my pay, and deposit directly into the account(s) shown and/or I hereby authorize NANA MANAGEMENT SERVICES to assign a rapid! PayCard and initiate credit entries and any correcting entries to my assigned rapid! PayCard account. The direct deposit(s) will be made on each payday, unless I notify NANA MANAGEMENT SERVICES in writing of my intent to cancel. Upon NANA MANAGEMENT SERVICES's receipt of a request to cancel a direct deposit authorization, it shall become effective after a reasonable opportunity to act upon it.

In the event funds are deposited erroneously into my account, I authorize NANA MANAGEMENT SERVICES to debit my account(s) not to exceed the original amount of the credit.

I understand that NANA MANAGEMENT SERVICES reserves the right to refuse any direct deposit request. I also understand that all direct deposits are made through the Automated Clearing House (ACH), and that funds availability is subject to the terms and limitations of the ACH as well as my financial institution.

Note: If sending this form electronically, please type your initials and the last 4 digits of your social security number in the signature field. If sending or faxing a paper copy, please print out and sign your name(s) in the signature box.

Employee Signature: _____ Date: _____

Please submit to: payroll-request@nana.com or 800 E. Dimond Blvd., Suite 3-450, Anchorage AK 99515